



**Temporary Teaching Associate in the
Faculty of Classics (Latin Literature)**

**Fixed term:
two years from 01 September 2012 until 31 August 2014**

Salary £27,428 to £35,788 pa

Further Particulars

Role Identification

Department:	Faculty of Classics	Role code no:	n/a
Role title:	Temporary Teaching Associate (Latin Literature)	Full date:	23 January 2012

Dimensions of the Role

Historically, Cambridge has long been a major centre for the study of the classical world. Today our Faculty is recognised internationally as one of the most dynamic departments of its kind, with an exceptionally distinguished record in teaching and research. Housed in a purpose-built Cast Gallery on the first floor of the Classics Faculty, the Museum of Classical Archaeology is one of the few surviving collections of plaster casts of Greek & Roman sculpture in the world.

The Faculty includes approximately 40 Teaching Officers (Professors, Readers, University Lecturers, and Language Teaching Officers) whose primary teaching responsibilities are university lectures and classes and graduate supervision. Most hold College Fellowships. In addition, there are College Fellows in Classics. Their primary teaching responsibility is undergraduate college teaching although many also give university lectures and supervise graduate students.

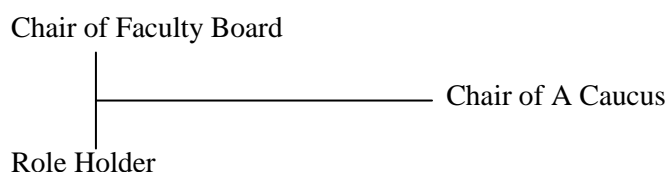
There are also more than 20 people employed as Research Fellows, Directors of Research and post-doctoral researchers on projects associated with the Faculty.

There are approximately 100 graduate students and approximately 250 undergraduate students in the Faculty.

The present University Teaching Officers with principal interests in the field of Classical Literature are: Dr David Butterfield (Latin literature), Dr Renaud Gagné (Greek literature and religion), Professor Simon Goldhill (Greek literature and culture, critical theory), Dr Emily Gowers (Latin literature), Professor Philip Hardie (Senior Research Fellow, Trinity; Latin Literature), Professor

Richard Hunter (Greek and Latin literature), Professor Stephen Oakley (Latin literature, the transmission of texts), Dr Lucia Prauscello (Greek and Latin literature) and Dr Chris Whitton (Latin literature). In addition, the Faculty benefits from the active presence of retired members such as Professor James Diggle (Greek and Latin literature), Professor Pat Easterling (Greek literature, the transmission of texts), Professor John Henderson (Latin literature), and Professor Michael Reeve (Latin literature, textual transmission).

Organisation Chart



Role Purpose

The role holder will be expected to contribute to the teaching of Tripos papers for A Caucus (Literature) and the teaching for the M.Phil. Teaching will be agreed with the role holder after appointment but will include lectures, seminars, and classes for Part I and Part II of the Classical Tripos. (For information on the range of teaching offered by for the current year see http://www.classics.cam.ac.uk/current-students/faculty_handbook/). The role holder may be asked to undertake supervision of Tripos students by some Colleges. Certain administrative duties will also be expected of the role holder.

Main Responsibilities

	Key duties and responsibilities	% time spent/ frequency
1	Preparing and delivering lectures, seminars and classes for the Tripos, marking student papers and taking feedback from students to improve teaching methodologies and content, contributing to examination of Tripos papers. As a member of the A Caucus planning team will help plan the teaching programme for the academic year.	50
2	Supervision and teaching for the MPhil, involving preparation and delivery of module seminars.	15
3	Examining for MPhil course(s).	10
4	Administrative support including participation in course development and research seminar organisation.	10
5	Active involvement in, and support for, the activities of the subject-related research community, through Caucus research seminars.	15

Key Contacts

<u>Key contact(s)</u>	<u>Purpose of contact</u>	<u>Frequency of contact</u>
Chairman of Faculty Board	Head of Institution	Occasionally
Chair of the A Caucus	The Caucus Chair will manage the post holder's work for the A Caucus	Twice weekly
Other teachers in the Faculty	Liaising over teaching	2-3 times weekly
Chief Secretary in the Faculty Office	Liaison over administration	weekly
Administrative Officer	Liaison over administration	monthly

Service Delivery

The delivery of high quality teaching.

Decision Making

- Decisions taken by the role-holder without reference to others.

Detail of teaching: Writes own teaching material and handouts.
 Decides on teaching material and methodology.
 Determines own research topic and publications material.

- Decisions taken by the role-holder in collaboration with others.

How to deliver particular lectures and classes in view of the requirements of the syllabus.
Collaborates in general decisions on syllabus and teaching strategy.

- Decisions taken by others following advice or input by the role-holder.

The role holder may, on occasion, provide advice and guidance to MPhil students regarding their studies and research.

Problem Solving

How to deliver high quality teaching. Managing own time and dealing with student problems. The role holder is likely to deal with attendance problems such as students missing lectures or supervisions, not submitting work, etc.

Work Environment

The person will work in the Faculty in an office environment, using standard equipment.

Teaching/Training

a) Team Development

N/A

b) Teaching and Learning Support

Delivers lectures, leads seminars and classes. Delivers individual lectures and also short courses. Fosters debate by presenting differing arguments and points of view. Assessing student work and giving feedback. May be involved in course development – assessing feedback from students and making necessary adaptations to teaching material and course content.

Knowledge, Skills and Experience for the Role

Essential

- The postholder should have recently submitted or be about to submit a PhD dissertation.
- The postholder should have expertise in Latin literature, and interdisciplinary approaches to its study, and be able to deliver high quality lectures.
- The ability to work as part of a team of teachers and administer courses effectively is essential.
- The ability to teach the Latin language

Desirable

- An ability to teach Greek language and literature
 - Experience of giving lectures and seminars to students.
 - Experience of developing teaching material for lectures and seminars.
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Other Information

How to apply

A signed application form, CHRIS 6 (available from <http://www.classics.cam.ac.uk/faculty/vacancies/> of which only Parts 1 and 3 require completion), should be accompanied by a detailed curriculum vitae and a list of publications. The closing date for applications is **12 noon, Monday 5 March 2012**. 10 hard copies of the signed application form, CV

and list of publications should be sent to Mrs Carolyn Bartley, Faculty of Classics, Sidgwick Avenue, Cambridge CB3 9DA. **Emailed applications will not be accepted.**

Three signed references should reach Professor Martin Millett, Faculty of Classics, Sidgwick Avenue, Cambridge CB3 9DA no later than 12 noon, Monday 5 March 2012.

Pre-employment checks

All applicants are legally required to demonstrate the right to work/permission to work in the UK. Offers of employment will be conditional upon the satisfactory outcome of all required pre-employment checks and whether an outcome is satisfactory will be determined by the University
